

SAMPLE WORDING FOR *MILITARY* DRUG TESTING PROGRAM LETTER

THE LETTER MUST BE ON COMMAND LETTERHEAD

NOTE: This sample drug testing program letter is for applicant's applying for a Captain's - OUPV up to Master Near Coastal 100TN credential and is based off the US Coast Guard (USCG) National Maritime Center (NMC) requirements. The applicant must be on ACTIVE DUTY to use this format, otherwise, they must use the USCG Periodic Drug Testing Form CG-719P.

This statement can be included on an applicant's sea time letter from the same command.

Date:

To: USCG National Maritime Center

Subject: USCG Credential Requirement, Random Drug Testing Program

Please be advised that during the previous 185 days, (APPLICANT'S LEGAL FULL NAME, RATE/RANK, Social Security Number), was subject to an approved random drug testing program as required by 46 CFR 16.230 for at least 60 days and did not fail or refuse to participate in a chemical test for dangerous drugs.

Sincerely,

(SIGNATURE)

Name

Position

Telephone

Email

Command/Address